



JOB DESCRIPTION

Position: Masters Level Student Intern, Volunteer

Reports To: Director of Clinical Services, or designee

Work Hours: 10-20 hours/week, preferably twice a week in the office

Function:

The Student Intern works under the direction of the Director of Clinical Services, or designee, to become familiar with the duties and responsibilities of an outpatient therapist and to fulfill the requirements of their educational fieldwork.

Summary of Primary Duties and Responsibilities:

1. Provide direct clinical services including individual, couples, and group psychotherapy
2. Provide crisis intervention services
3. Participate in individual and group supervision
4. Complete documentation according to requirements imposed by the Agency, contracts and accrediting bodies
5. Attend required coursework to remain in good academic standing with the University

Essential Skills to Perform the Job:

Excellent verbal and written communication

Strong ability to speak publically

Ability to think critically and problem solve

Qualifications: This position requires a Bachelor degree in Social Work, or related human service field and enrollment in an accredited university program with emphasis on Social Work or Professional Counseling. Proficiency in computer software systems is a must. This position must be able to interact effectively with all levels of staff and the board of directors.

Family and Children Services Core Competencies

All employees are expected to demonstrate the following behaviors:

- Positive Impact
- Initiative
- Communication
- Relationship Building
- Client Orientation
- Adaptability

Salary Range

This is an Unpaid/Volunteer Internship.